LIHEAP Performance Management Webinar: Grantee Search Portal

Date: July 15, 2020

Call-in Number (Audio): (562) 247-8422

Access Code: 456-532-393

Webinar Will Begin at 3:00 ET

Note:

This webinar features a hands-on activity that will allow you to put information presented during the webinar into practice. The activity requires you to access the LIHEAP Clearinghouse and the LIHEAP Grantee Search Portal.

To streamline your experience, please access these websites in advance and keep them open in a separate tab of your browser. Links:

- https://liheapch.acf.hhs.gov
- https://liheappm.acf.hhs.gov/data_warehouse/index.php?report=granteese archportal

LIHEAP Performance Management: Grantee Search Portal

LIHEAP Webinar hosted by the Office of Community Services (OCS), the Administration for Children and Families (ACF) presented by APPRISE under contract to OCS

July 15, 2020

Welcome: Kate Thomas (OCS)

Melissa Torgerson (Verve Associates)
Erin Steuer (NCAT LIHEAP Clearinghouse)
Lisa Goben (PMIWG, Oregon)
Andrew Bryk (PMIWG, New York)
Heather Jones (PMIWG, Missouri)
Jane Blank (PMIWG, Wisconsin)



Welcome

Purpose of This Webinar

- To inform LIHEAP program coordinators and other stakeholders about the new Grantee Search Portal.
- To demonstrate the Grantee Search Portal's functionality and to train attendees on its use.

Audience for This Webinar

- LIHEAP state grantees and stakeholders who are interested in obtaining systematic information about the operation of other LIHEAP Programs in the country. This includes:
 - ✓ LIHEAP coordinators
 - ✓ LIHEAP office staff
 - ✓ LIHEAP/energy assistance advocates

PMIWG PM Integration Team Overview

Members of the Performance Management Implementation Work Group (PMIWG) are working with National Center for Appropriate Technology (NCAT) and APPRISE to develop the LIHEAP Grantee Search Portal.

Members of the PMIWG Performance Management Integration team include:

- Andrew Bryk, NY State Office of Temporary and Disability Assistance, (NY)
- Heather Jones, Department of Social Services, (MO)
- Jane Blank, Department of Energy, Housing and Community Resources, (WI)
- Lisa Goben, Oregon Housing & Community Services, (OR)
- Iris Curtis/Kate Thomas, Division of Energy Assistance, Office of Community Services

The above team members developed the tool covered in this webinar

Webinar Overview

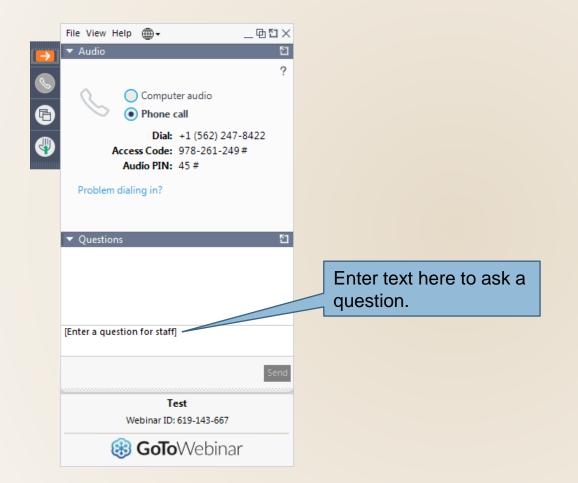
Structure of The Webinar

- 55 minutes to review and demonstrate features of the LIHEAP Grantee Search Portal
- 15 minutes for Q & A
- Slides available for download under "Handouts" in the GoToWebinar Sidebar.

Have a question?

- You are encouraged to ask questions as you have them by typing them into the GoToWebinar "Question" box.
- Submitted questions will be reviewed and responded to at the end of the webinar or via an e-mail from APPRISE.

GoToWebinar Question Box



If the sidebar is minimized, it will look like this:

Click this button to expand sidebar.

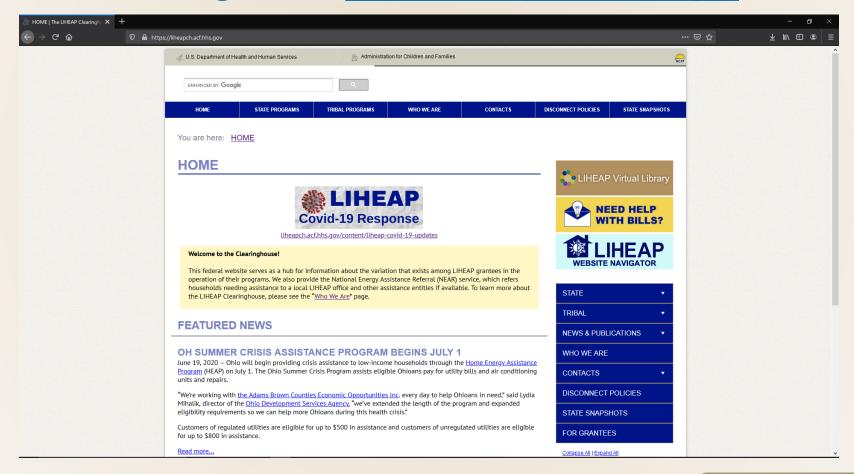


Webinar Outline

- Provide an Orientation to the LIHEAP Clearinghouse and Tables
 - ✓ Discuss LIHEAP State Plans
 - ✓ LIHEAP State Plans responses turn into LIHEAP Clearinghouse tables
 - ✓ Demonstration and hands-on activity
- Introduce the Grantee Search Portal
 - ✓ Explain rationale and how tool builds on the LIHEAP Clearinghouse work
 - ✓ Navigation and functionality
 - ✓ Demonstration and hands-on activity
- Use of Filters in Grantee Search Portal
 - ✓ Explain filtering functionality.
 - ✓ Demonstration and hands-on activity
- Conclusion, Coming Attractions and Questions

LIHEAP Clearinghouse

LIHEAP Clearinghouse - https://liheapch.acf.hhs.gov

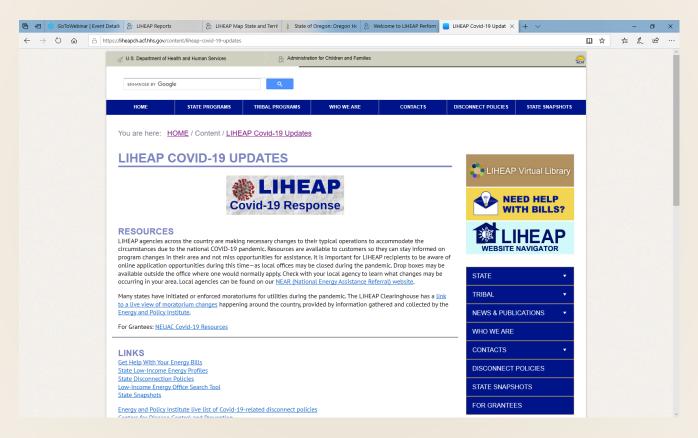


We provide information on the following:

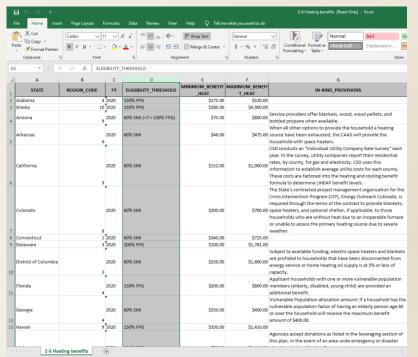
- ✓ The federal LIHEAP program
- ✓ Utility low-income energy assistance and efficiency programs
- ✓ Other non-federal lowincome energy programs
- Current low-income energy issues



New Covid-19 Resource Page:



https://liheapch.acf.hhs.gov/content/liheap-covid-19-updates



Collate information from State Plans and enter into database

Format information in HTML tables on website

State	Heat	Cool	Crisis	Wx	Comment
Alabama	150 FPG	150 FPG	150 FPG	200 FPG	
Alaska	150 FPG		150 FPG	150 FPG	
Arizona	<u>60 SMI</u>	60 SMI	60 SMI	200 FPG	150 FPG for households with 7 or more members
Arkansas	60 SMI	60 SMI	60 SMI	200 FPG	
California	60 SMI	60 SMI	60 SMI	60 SMI	
Colorado	165 FPG		165 FPG	200 FPG	
Connecticut	60 SMI		60 SMI	60 SMI	200 FPG
Delaware	200 FPG	200 FPG	200 FPG	200 FPG	
Dist. of Columbia	60 SMI	60 SMI	60 SMI	60 SMI	
Florida	150 FPG	150 FPG	150 FPG	200 FPG	
Georgia	60 SMI		60 SMI	200 FPG	
Hawaii	150 FPG		150 FPG	200 FPG	
ldaho	150 FPG		150 FPG	200 FPG	
Illinois	150 FPG		150 FPG	200 FPG	
Indiana	60 SMI	60 SMI	60 SMI	200 FPG	
lowa	175 FPG		175 FPG	200 FPG	
Kansas	130 FPG		130 FPG	200 FPG	
Kentucky	130 FPG	130 FPG	130 FPG	130 FPG	
Louisiana Source: FY 2020 State L	60 SMI IHEAP Plans	60 SMI	60 SMI	200	Presenter(s):

Presenter(s): Erin Steuer

Hands-On Activity

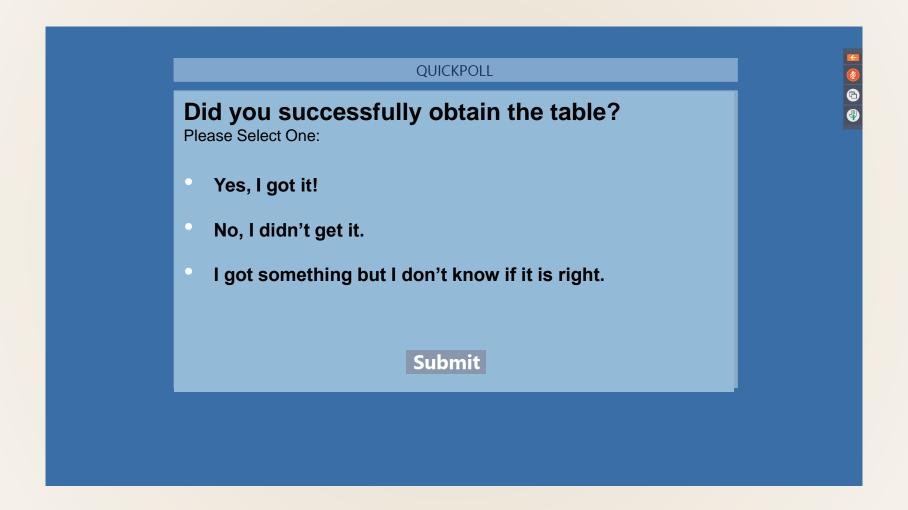


Using the search tool, find the Clearinghouse Table that is about State LIHEAP Program Components.

Access the LIHEAP Clearinghouse:

https://liheapch.acf.hhs.gov





If you need help finding information on our website, don't hesitate to call or email.

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Grantee Search Portal: Introduction

Introduction

Grantee Search Portal: Background

The Grantee Search Portal was designed by the Performance Management Implementation Work Group (PMIWG) to help grantees:

- Systematically select data from the LIHEAP Clearinghouse tables
- Identify LIHEAP state grantees that share similar program design and characteristics
- Find other state grantees sharing similar desired outcomes or goals.

Grantee Search Portal: Functionality

The Grantee Search Portal allows users to:

- Display the LIHEAP Clearinghouse tables.
- Display data from multiple LIHEAP Clearinghouse tables side-by-side on the same table.
- Display data from multiple LIHEAP Clearinghouse tables and from other sources side-by-side on the same table.
- Display the LIHEAP Clearinghouse tables, excluding states whose programs do not meet user-defined criteria.
- Download the results into a file that can be edited in Excel.

Grantee Search Portal: Navigation

The Grantee Search Portal is currently available at:

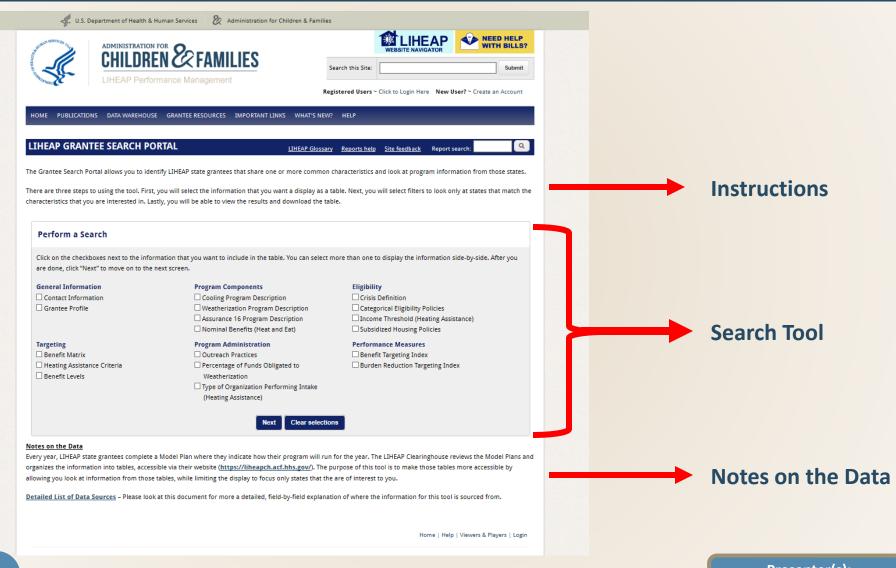
https://liheappm.acf.hhs.gov/data_warehouse/index.php?report=granteesearchportal

Note: Although the Grantee Search Portal is designed for LIHEAP grantees, it is accessible to the general public.

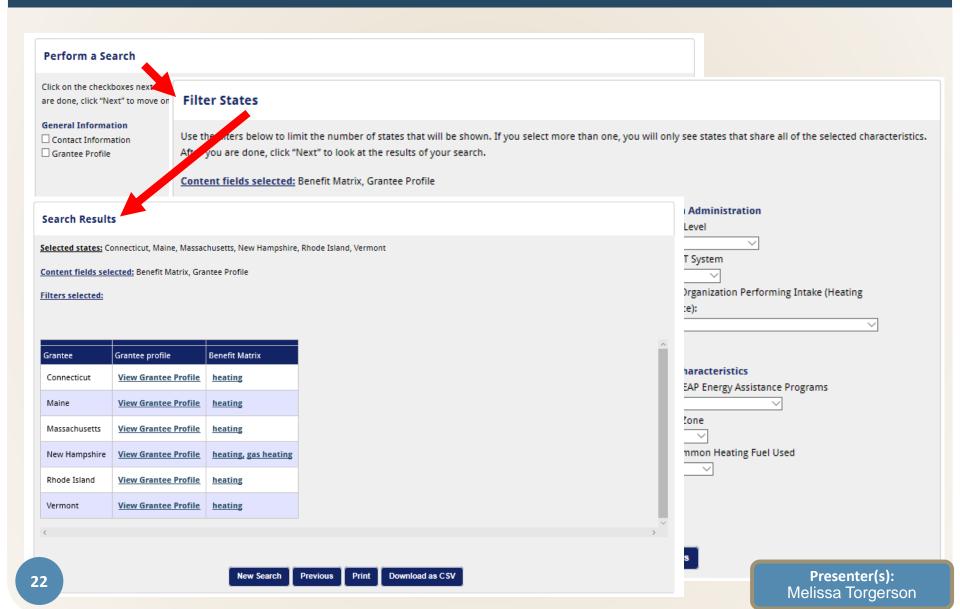
Grantee Search Portal: Data Accuracy

- The Grantee Search Portal contains data primarily from the LIHEAP Clearinghouse, but also other sources.
- Often, the most recent data available from some of these sources do not display data for the current year.
- Not all data in the Grantee Search Portal is from the same program year.
- For more information, see the "Notes on the Data" section of the tool.

Grantee Search Portal — *Navigation*



Grantee Search Portal — *Navigation*

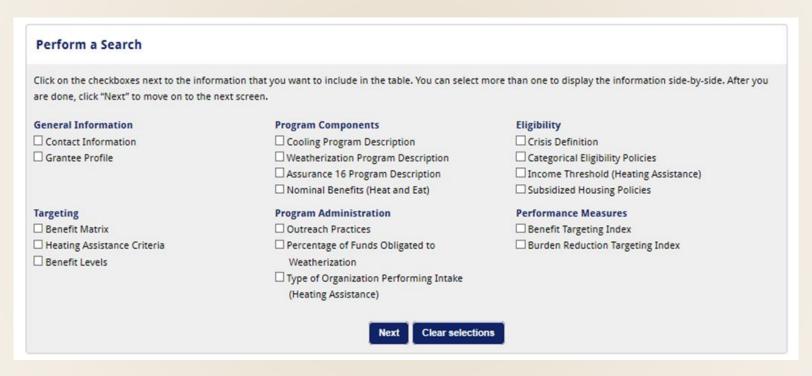


Grantee Search Portal: Single Item Search

Single Item Automated Search

Grantee Search Portal: Single Items Search

On the first screen of the Grantee Search Portal, users can select which item they want to display.



Most of the items available in this screen are pulled directly from the LIHEAP Clearinghouse tables

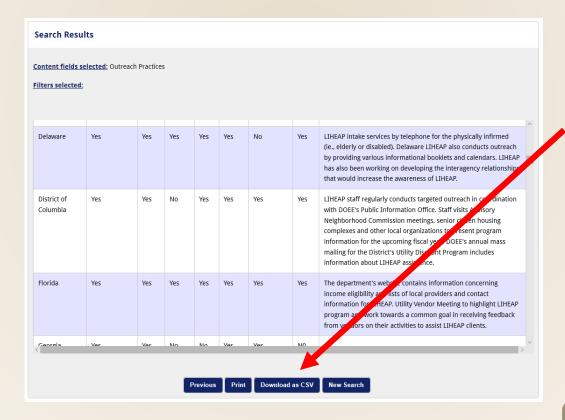
Grantee Search Portal: Single Item Search – Demonstration

Demonstration #1

I want ideas for potential outreach practices, so I want to see a table that lists all the outreach practices implemented by LIHEAP state grantees.

Grantee Search Portal — *Downloading Results*

- If you click on "Download as CSV", the tool will create an Excel workbook containing your table.
- You can save this workbook into your computer.



Grantee Search Portal: Single Item Search – Activity

Hands-On Activity #1

Choose one of the following topics:

- 1) Definition of Crisis
- 2) Benefit Matrix
- 3) Description of Cooling Program

Can you use the Grantee Search Portal get a table about the topic that you chose?

Access the Grantee Search Portal:

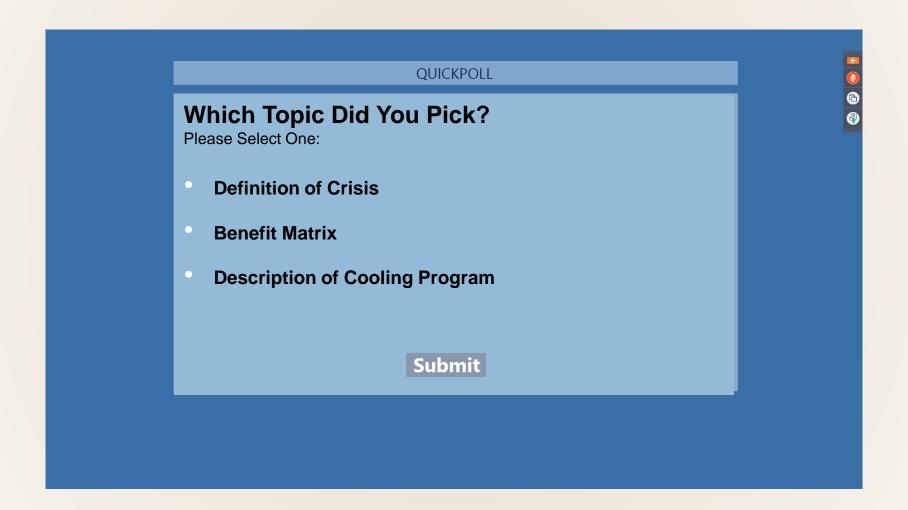
https://liheappm.acf.hhs.gov/data_warehouse/index.php?report=granteesearchportal

Tip: Remember to ignore the second screen and click "Next".

Hands-On Activity #1—Audience Poll



Hands-On Activity #1—Audience Poll



Grantee Search Portal: Multiple Items Search

Grantee Search Portal

Multiple Items Automated Search

Grantee Search Portal: Multiple Items Search

Users can select multiple fields to display results from multiple fields side-by-side in the results.

Perform a Search							
Click on the checkboxes next to the information that you want to include in the table. You can select more than one to display the information side-by-side. After you are done, click "Next" to move on to the next screen.							
General Information	Program Components	Eligibility					
☐ Contact Information	☐ Cooling Program Description	☐ Crisis Definition					
☐ Grantee Profile	✓ Weatherization Program Description	☐ Categorical Eligibility Policies					
	Assurance 16 Program Description	☐ Income Threshold (Heating Assistance)					
	☐ Nominal Benefits (Heat and Eat)	☐ Subsidized Housing Policies					
Targeting	Program Administration	Performance Measures					
☐ Benefit Matrix	Outreach Practices	☐ Benefit Targeting Index					
☐ Heating Assistance Criteria	✓ Percentage of Funds Obligated to	☐ Burden Reduction Targeting Index					
☐ Benefit Levels	Weatherization						
	☐ Type of Organization Performing Intake						
	(Heating Assistance)						
//	Next Clear selection	19					
	NEXT CICAL SCIECTION	•					

Multiple Fields Selected

Grantee Search Portal: Multiple Items Search

Some field combinations can provide output that is very useful. These combinations are usually composed of related fields:

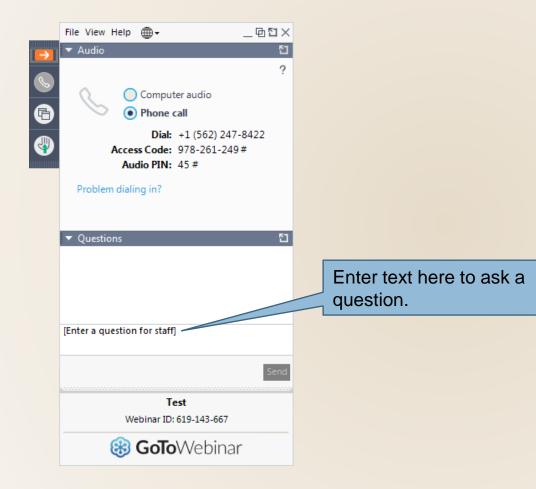
- Weatherization Program Description + Percentage of Funds Obligated to Weatherization
- Benefit Matrix + Heating Assistance Criteria
- Benefit Targeting Index + Burden Reduction Targeting Index

However, selecting too many fields may result in an unwieldy table with too much disparate information.

Grantee Search Portal: Questions

Questions

Q&A: GoToWebinar Question Box



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Click this button to expand sidebar.



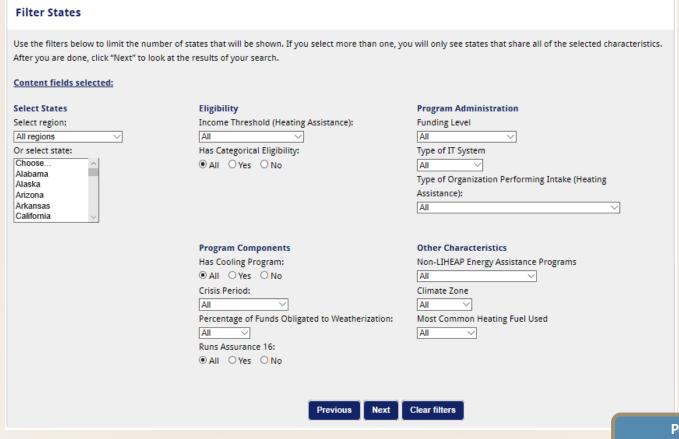
Grantee Search Portal: Filtering for "States Like Me"

Grantee Search Portal

Filtering for "States Like Me"

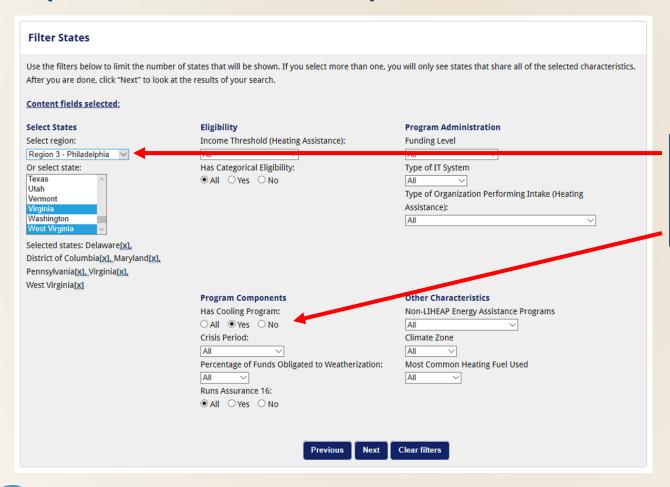
Grantee Search Portal: Filtering

On the second screen of the Grantee Search Portal, users can choose filters to limit their search results to state programs that have specific characteristics



Grantee Search Portal: Filtering

Tip: Users can select multiple filters.



Example: Only show states that are in Region 3 and who have a cooling program

Grantee Search Portal: Filtered Search – Demonstration

Demonstration #2

I want to look at what other states in my region do for Assurance 16, so I want to see a table that lists a description of all Assurance 16 programs, but I only want to include states that have an Assurance 16 program.

Grantee Search Portal: Single Item Search – Activity

Hands-On Activity #2

We are going to research cooling programs.

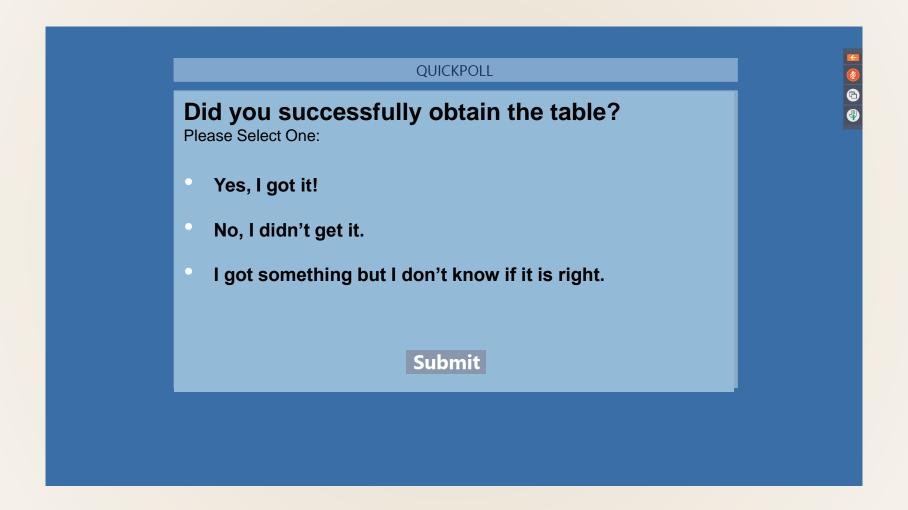
Can you use the Grantee Search Portal get a table that shows descriptions of cooling programs, but filters the results according to one of the following characteristics?

- 1) States that have a cooling program
- 2) States with a funding level of more than \$100 million
- 3) States in the "Hot-Dry" climate zone

Access the Grantee Search Portal:

https://liheappm.acf.hhs.gov/data_warehouse/index.php?report=granteesearchportal

Hands-On Activity #2—Audience Poll



Hands-On Activity #2—Audience Poll

QUICKPOLL Which Filter Did You Pick? Please Select One: States that have a cooling program States with a funding level of more than \$100 million States in the "Hot-Dry" climate zone Submit

Grantee Search Portal: Filter Search

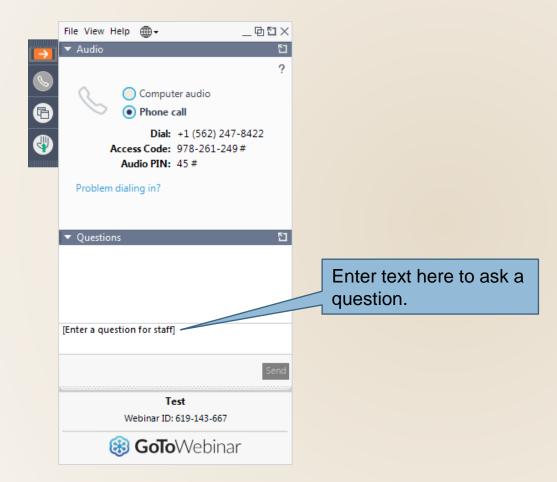
Warnings on the Use of Filters

- Selecting too many filters may result in a table with no states in it, because no state will satisfy all the criteria.
- In certain cases, a user might select only two filters and get a table with no states, because no state satisfies both filters. For example:
 - State Has a Cooling Program + State is in Region 1 (New England)
 - Fuel Oil is Most Common Fuel in State + Climate Zone is "Hot-Dry"
- In other occasions, certain filters might yield results that are not useful. For example:
 - User wants to see a table with descriptions of Assurance 16 programs but selects to filter out any states with an Assurance 16 program.

Grantee Search Portal: Questions

Questions

Q&A: GoToWebinar Question Box



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Grantee Search Portal: Conclusions and Upcoming Attractions

Grantee Search Portal

Conclusions and Upcoming Attractions

PMIWG Upcoming Work Products

- The Performance Management Integration Team will be working next on the Report Reference Document. This resource is a descriptive list of useful canned reports compiled from the IT systems of multiple state LIHEAP programs, and might be of interested to LIHEAP grantees looking to update or upgrade their IT Systems.
- The Data Case Studies recently completed a Multimedia Presentation about how the state of Missouri uses program data to target outreach. The video is be available on the ACF YouTube Channel:

https://www.youtube.com/watch?v=jnYjUZibx1A&feature=youtu.be

Upcoming Webinars

- Webinar: Data Reliability Web Tool
 - Thursday, July 30 at 3:00 PM ET/12:00 PM PT
- Webinar: Data Case Studies
 - Wednesday, August 19 at 3:00 PM ET/12:00 PM PT
- Webinar: Performance Management Website
 - Wednesday, September 23 at 3:00 PM ET/12:00 PM PT

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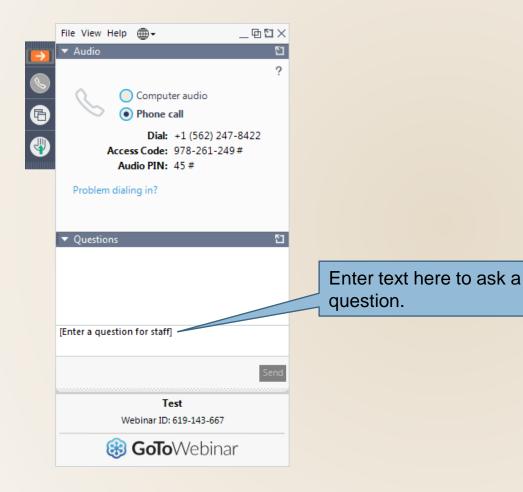
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Grantee Search Portal: Questions

Questions

Q&A: GoToWebinar Question Box



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Questions & Answers

If we do not respond to your question during the webinar, we will followup via e-mail.

If you have additional questions, please e-mail:

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- Melissa Torgerson, melissa@verveassociates.net
- Office of Community Services, Division of Energy Assistance <u>Federal Staff</u> <u>Contact List</u>

Thank you for attending the webinar!